

MINUTES

STORMWATER AUTHORITY

LOWER ALLEN TOWNSHIP

REGULAR MEETING

SEPTEMBER 3, 2026

The following were in ATTENDANCE:

BOARD MEMBERS

Alison J. Shuler, Vice Chair
Richard Schin, Treasurer
Robert Edwards, Assistant Treasurer

TOWNSHIP PERSONNEL

Barbara Arnold, Environmental Programs Manager
Steven P. Miner, LATSA Solicitor
Renee' Greenawalt, Recording Secretary

ABSENT

Timothy Johnson, Chair
Lloyd Bucher, Secretary

OTHER

Commissioner Charles Brown

CALL TO ORDER

Vice Chair Shuler, presiding in the absence of Chair Johnson, called the September 3, 2026, Regular Meeting of the Lower Allen Township Stormwater Authority to order at 7:30 PM. She announced the meeting had been duly advertised for publication.

APPROVAL OF MEETING MINUTES

A motion was made by Vice Chair **SHULER** to approve the minutes of the August 6, 2026, Regular Meeting. The motion was seconded by Mr. **SCHIN** and passed 2-0 with Mr. Edwards abstaining.

AUDIENCE PARTICIPATION

There was no audience participation.

SOLICITOR REPORT

Mr. Miner requested that his report, which covers the Williamsport Authority case review and the response to SCI and PennDOT as listed on the agenda, be taken in its entirety in Executive Session, as the matters are interrelated. The Board agreed, and no report was given during the public portion of the meeting.

TREASURERS REPORT

Mr. Schin reported that the cash balance as of August 27, 2026, was \$3,267,435, reflecting a decrease of \$1,803,090 since the August 6, 2026, meeting.

Below is a summary report of Stormwater billing accounts deemed "Uncollectable" with total balances through 8/28/2026. These balances include past due principal amounts plus penalties through Q3 2026.

Delinquent accounts

Property Owner	Accts	Balance
Commonwealth of PA	8	\$18,179
PennDOT	4	\$1,904,864
PA Turnpike	3	\$232,404
PA Industrial School (SCI/Prison)	1	\$682,115
TOTALS	16	\$2,837,563

Mr. **SCHIN** motioned approving the Treasurer's Report as presented.

Mr. **EDWARDS** seconded the motion to approve the Treasurer's Report. The motion passed 3-0.

ENVIRONMENTAL PROGRAMS REPORT:

Credits and Appeals Summary

Ms. Arnold reported that no applications for credits or appeals have been received since the August 6, 2026, Stormwater Authority meeting.

2026-27 BMP Maintenance Invoice #3

Ms. Arnold presented Invoice #3 under the 2026-27 LandStudies BMP Maintenance Contract, which was approved in April. The invoice is split between Facilities and Stormwater; the Stormwater portion is \$5,365 and is for maintenance of best management practices (BMPs). Staff recommended payment.

A motion was made by Mr. **EDWARDS**, seconded by Mr. **SCHIN**, to approve payment of BMP Maintenance Invoice #3 in the amount of \$5,365. The motion passed 3-0.

Proposal for Pipe Replacement – 702 Nailer Drive

Ms. Arnold presented a memo from Director Powell regarding a proposal for pipe replacement at 702 Nailer Drive. Staff became aware of the issue because the property, previously a vacant lot, is being developed with what she believed to be four townhouses, possibly more. The Authority holds an easement for a pipe on the property that runs from an inlet to an outfall behind the property. Staff requested that the Authority authorize staff to sign an agreement with Command Site Contractors, LLC, to proceed with emergency replacement of the pipe. The quote received was \$26,400, which Ms. Arnold noted was within, or very close to, the mid-range of pricing. She added that the memo cites the First-Class Township Code, which permits payment for repairs made on an emergency basis, and that the Authority's easement supports its responsibility to address the infrastructure.

Mr. **SCHIN** motioned to authorize staff to sign the agreement for the emergency pipe replacement at 702 Nailer Drive in the amount of \$26,400, as proposed by Director Powell. The motion was seconded by Mr. **EDWARDS** and passed 3-0.

2026 Infrastructure Project Pay Estimate #2

Ms. Arnold presented Pay Estimate #2 from Director Powell for the 2026 infrastructure project in The Cliffs development. The total due to EK Services is \$166,880.05, of which \$94,041 is for stormwater work. The remainder is for ADA and roadway work, which was approved by the Board of Commissioners at its previous meeting. Director Powell requested that the Authority approve payment of the \$94,041 stormwater portion.

Mr. **EDWARDS** motioned to approve payment of the Authority's portion of the 2026 infrastructure project, Pay Estimate #2, in the amount of \$94,041. The motion was seconded by Mr. **SCHIN** and passed 3-0.

Mr. Rehab Lining Proposal

Ms. Arnold presented a proposal for pipe lining work in the Rossmoyne Manor development, primarily for pipes located on private property for which the Authority holds an easement. Staff determined lining to be the better option and reached out for quotes through COSTARS. Mr. Rehab, LLC is a COSTARS vendor. Staff requested that the Authority approve an agreement with Mr. Rehab, LLC in the amount of \$146,657.78. This is a budgeted line item of \$175,000, none of which has been used to date.

It was noted that the Board of Commissioners approved the project at its most recent meeting, contingent upon approval by the Stormwater Authority.

Mr. **EDWARDS** motioned to approve the agreement with Mr. Rehab, LLC for pipe lining in the Rossmoyne Manor development in the amount of \$146,657.78. The motion was seconded by Mr. **SCHIN** and passed 3-0.

UNFINISHED BUSINESS

Educational Credit

Ms. Arnold reviewed the proposed educational credit, which was discussed at previous meetings. She reported that she consulted with the Township's Director of Finance and confirmed that a 50% discount is already established in the billing code, so no new code would be needed, and staff could easily track the credit. She proposed that the credit be applied for one quarter so staff can see how it works, noting that the Board could choose to extend it to two quarters in the future or at this time.

The proposed criteria are: (1) Township staff must be involved in the event for it to be eligible, and staff would authorize and approve eligibility; (2) only residential property owners are eligible, for one credit per calendar year; (3) the credit may not exceed 50% and would be applied to the next stormwater bill following participation, which would be explained to participants in advance; and (4) the property owner must be in good standing with the Township, consistent with the requirement for structural BMP credits.

Ms. Arnold explained that, to administer the credit, she would provide a list of eligible properties to be billed at 50% for the billing cycle and then restore normal billing afterward. In response to questions, she confirmed that property owners may receive the credit once per calendar year and that the plan is to hold multiple workshops each year. Board members expressed support for the proposal and recommended tabling the issue until the next meeting.

Mr. **SCHIN** motioned to table the educational credit proposal for discussion at the next meeting. The motion was seconded by Mr. **EDWARDS** and passed 3-0.

ANY OTHER BUSINESS PERTINENT TO THE AUTHORITY

Ms. Arnold stated that she had nothing further for the Board.

EXECUTIVE SESSION

Mr. Miner reminded the Board that any action resulting from the Executive Session must be taken in a public meeting. Attendees who were not needed for the session were excused, and the Board recessed into Executive Session at 7:45 PM to discuss potential litigation.

The Board reconvened in public session at 8:23 PM and took the following actions:

Mr. **EDWARDS** motioned to not authorize the Solicitor to accept service in the West Shore School District case. The motion was seconded by Mr. **SCHIN** and passed 3-0.

Mr. **EDWARDS** motioned not to authorize the Solicitor to accept any settlement or negotiation on behalf of the Authority. In response to a question, Mr. Miner explained that status reports would be provided as the matter progresses. The motion was seconded by Mr. **SCHIN** and passed 3-0.

ANY OTHER BUSINESS – RIGHT-TO-KNOW

Discussion was held regarding the Right-to-Know Law. Mr. Miner advised that the Authority has a designated Right-to-Know Officer, as required by law, and that requests must be answered within five days. It was noted that the Board does not need to take any action.

ADJOURNMENT

With no other business pertinent to the Authority, the Regular Meeting of the Stormwater Authority adjourned at 8:25 PM.